



School Prospectus
September 2025 – July 2026

All Saints Church of England Primary School

Magpie Hall Road
Chatham
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Visit our website at www.allsaints.medway.sch.uk



Welcome to All Saints Church of England Primary School.

I am very proud to be the Headteacher of this school family, assisted by a highly skilled and dedicated team of teachers and support staff, who, along with the school's governing body, are relentless in our drive for securing school improvement and improving life chances for all of our children.

At All Saints, we have high expectations of one another and of the children themselves. We strive for all of our pupils to leave school able to **'shine'**: as confident, polite and independent young people, with the skills, values and learning to become successful in whatever their eventual career paths will be.

We aspire to instil in all our pupils a desire to face up to life's challenges, to **'arise'** in dark moments and say 'Bring it on' whenever times get tough!

Our school is dedicated to providing the best possible education for every pupil in a stimulating, safe and nurturing Christian environment. We design our curriculum creatively to motivate and engage our children. We offer experiences for our pupils to live our school values within their daily lives; to **Achieve, Respect, Include, Support** and **Enjoy** their time at school and to enable every child to succeed regardless of ability or background.

We are committed to all aspects of education and development, encourage families to work in partnership with us and work with a range of external agencies in order to ensure that every child is able to flourish.

We are very proud of the children who attend All Saints School and of all of their achievements.

We hope that this information pack, along with the school website, provides you with all of the information that you require before your child begins their learning journey with us. If not, you are always welcome to arrange a tour with a member of staff and find out the answers you seek first hand whilst seeing for yourself what makes All Saints School such a unique and rewarding experience for all of the family to enjoy.

We look forward to working in partnership with you soon.

Miss J Strachan
Executive Headteacher





Our School Vision

“Our All Saints family shall arise and shine for the light of the Lord is upon us”

The school aims to provide a happy and secure learning environment that is sensitive to each child’s personal and academic needs, pride and satisfaction in a variety of achievements, and confidence and independence in approach. We place high value on treating everyone, the environment and our community as a whole with respect and consideration. All members of the school, adults and children alike, are supported so that they arise in times of difficulty and work their hardest to shine like stars.

Our School Values

We have 5 core values that are embedded and at the heart of everything that we do. When we put the first letter of each value together they spell out the word ‘ARISE’. We have a school song encompassing each of these values and we sing it regularly in our daily worship sessions.

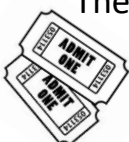
Achieve ♦♦♦♦ Respect ♦♦♦♦ Include ♦♦♦♦ Support ♦♦♦♦ Enjoy

Our School Admission Arrangements

Children are admitted to All Saints School at the beginning of the Autumn term ie September.

All families are offered a home visit by a member of staff. These have been found to be invaluable especially when the families have had no previous links with the school.

A pre-school visit takes place in the term before entry to the school when the children have the opportunity to visit their class and meet some of their peers. A further three visits for ‘Play and stay’ are arranged prior to entry. During the children’s pre-school visits, parents meet the staff who will be working with their children and are given extra information on all aspects of school life. They also have the opportunity to examine some of the resources and materials used in The Early Years learning setting. An information booklet is distributed which



also contains some practical suggestions of how best to prepare our new entrant children for school.



School Arrival Times and Procedures

The school is open to children from 8.40am and they make their way straight into the school building to their classrooms. The register is taken at 8.45am for infants and 8.55 for juniors and any child not in class at these times will be marked late or absent.

Accidents and Illnesses that occur during school time

In the event of any accident or illness, parents are notified as soon as possible. Minor accidents will be attended to during the school day by trained first aiders. When it is inappropriate for the pupil to remain in school, parents may be requested to collect their child. When parents cannot be consulted immediately, action in respect of first aid, medical assistance or hospital treatment is taken as deemed appropriate. It is **essential** that the school has an up to date emergency contact telephone number for every pupil and that parents notify the school at once if this number changes.



School Attendance

We are committed to maintaining a high rate of attendance by all pupils (97%) and we ask all parents to contact the school by telephone on the first day of sickness as soon as possible, and also by letter written to the class teacher on the day their child returns, giving a reason for absence. Repeated or unexplained absence is followed up by a visit/ phone call with the school's Attendance Officer then the council's Attendance Advisory Practitioner. Children are asked to be punctual at the start of each day and individual pupil attendance is reported on in each child's end of year report.

If you wish to request an absence from school in advance (eg, not due to illness), please write a letter to explain the "exceptional circumstances" for your child missing school. Unfortunately school cannot authorise any child's absence and will have to return a letter to you stating this, however if staff know in advance that your child will not be attending, they can prepare work that your child will miss in school and give this to you so that your child does not fall behind in their learning.



Termly and annual attendance prizes are awarded to pupils with 100% attendance.

Breakfast Club

This is optional for children and incurs a cost. The Club is staffed by 3 qualified supervisors. It takes place between 7.30am and 8.45am. It provides an ideal opportunity for pupils to start the day well with an excellent nutritious breakfast and opportunities to play and develop socially. The school prefers that the children 'book in' their attendance at breakfast club weekly but children can attend on an ad hoc on a daily basis. More details on attending this club can be collected from the school office.



After School Childcare Club

This is optional for children and costs £10 per day per child. The Club is staffed by 2 qualified supervisors who are also safeguarding, food preparation and first aid trained. The club takes place between 3.30pm and 5.30pm. The children play games, read books and go outside on the climbing and gym equipment whilst they are attending. They also participate in art and cooking activities too. The school prefers that the children 'book in' their attendance at the childcare club weekly by filling in a form obtained from the school office but children can attend on an ad hoc daily basis if adults phone up the school and book them in as well.

Snack Time

The free 'Cool Milk for Schools' initiative operates at this school on a daily basis for Foundation Stage and Nursery children up until they reach the age of 5.

Children in Foundation Stage and Key Stage 1 are provided with a free piece of fruit or vegetable as a snack at morning break time.

For those in KS2 parents should provide a cereal bar or a piece of fruit/ vegetable for mid-morning break.

Charging Parents for Activities

The school follows the policies laid down by Medway Education Authority regarding charging parents for enrichments activities.

Charges and contributions are sought from parents to facilitate the participation of pupils in 'special' events that take place during school hours and for extra curricula activities / school trips/ workshops.



Communication between Home and School

We encourage electronic communication where possible. All information is sent home via email (if we have been given an address), important messages and alerts may also be sent to parents via text. Paper copies of letters emailed to parents are still available upon request – just ask at the school office if you would prefer this.

Community Links



All Saints School makes a positive contribution to community life, supporting many organisations in Chatham and the local area. The school is aware of its valued place within the community and enjoys a very close relationship with All Saints Church.

As a school, the staff raise pupil awareness of the needs of others, and participate in a range of fundraising events to assist those less fortunate than ourselves.

Our School Curriculum

It is the school's intention for every child to enjoy their Primary Years Education, for parents to be fully involved in their child's learning and for each child to fulfil their individual potential.

Staff work hard to plan topics that link the children's learning together and to provide pupils with experiences that are memorable and fun. (Please see an overview of the curriculum we provide on the school website.)

Teachers use a range of teaching strategies including whole class, ability groups, target groups and individual work. Learning is heavily adapted to provide appropriate tasks for each child. Children may be taught by staff other than their own class teacher for some subjects or at certain periods of the day (this is to take advantage of staff specialisms wherever possible and to provide high quality learning experiences designed specifically for the needs of each child.)

The Early Years Foundation Stage Curriculum

Pupils within our EYFS classes experience six areas of learning:

- Personal, social and emotional development
- Communication, language and literacy
- Mathematical development
- Knowledge and understanding of the world
- Physical development
- Creative development



The EYFS curriculum is planned and resourced to allow each pupil to expand and develop his or her skills in a safe, caring environment. Opportunities for learning are developed through a broad range of both indoor and outdoor activities. Daily phonics lessons take place in ability groups and learning is consolidated through child initiated play.



Discipline and Behaviour

Discipline at our school is based on the philosophy that all pupils within school have the right to learn and to be safe. The school promotes a positive, well-ordered learning environment which values all children as individuals and where success is celebrated.

When behaviour is unsatisfactory there is a clear and structured system of intervention strategies that are put into place. The first point of contact about a behaviour incident is with the class teacher who will refer the incident on to the Pupil Family Support Worker or Special Educational Needs Manager as appropriate if necessary.

Parents and carers are kept fully informed of any unsatisfactory behaviour that their child has exhibited and any strategies that have been put into place in order to support their child's behavioural needs.

Persistent poor behaviour can result in a withdrawal of pupil privileges for a set time, the need for parents to take pupils home at lunch, a fixed term suspension or even a permanent exclusion. However, as a school we prefer to promote the use of positive behaviour strategies, reinforcing ARISE and SHINE behaviours and establishing effective links between home and school in order to reduce negative behavioural incidents.

School Policies

School guidelines and policies are regularly revised and updated. Copies of these are available on request from the school office and some are also posted onto the school website.



Homework

We believe that homework can make an important contribution to a pupil's progress at school as it reinforces and builds on work practised in the classroom.

Children across the school are given homework appropriate to their needs and age on a weekly basis. This may include: Reading/English/Maths/Spellings/Research/Challenge work/completing unfinished class work.

We ask for parental support in ensuring that homework is completed to a good standard for their child and that it is handed in to their teacher by the date required.



Medicines

Medication can be administered in school by the office manager if it has been prescribed by a doctor to be taken four times per day.

Parents are required to complete and sign a school medical record form, which is available from the school office.

Please ensure that all medicines sent to school are clearly labelled with your child's name and required dosage.

Asthma inhalers may be sent into school and should be handed directly to the class teacher. These must be clearly marked with the child's name too.

Medical Appointments

Pupils leaving school mid-session for a hospital or other medical requirement will need to be signed out from the school office by their collecting adult.

Please inform the child's teacher in writing prior to the appointment and proof to the school office of it.



Pastoral Care

As a school, we place high priority on the individual needs of each child. If there is anything important that has affected the family at home and you think the school should know, please inform the Class Teacher who may in turn set up a meeting with our school Pupil Family Support Worker if appropriate.

The Pupil Family Support Worker liaises with a range of external services and may be able to access some support for families who need assistance.



Progress Reports and Parent – Teacher Consultations

At the beginning of each school year there is a 'meet the teacher session' and a parents information session so that adults can find out the expectations of their child as they move on to the next year group in their schooling career.

Pupil progress is shared with parents regularly and written reports are sent home to parents twice across the school year.

Parent-teacher consultations take place twice a year and Book Looks take place regularly so that parents can come into school to view their child's work and to chat with their child's teacher about progress.

Class teachers inform parents of curriculum content at the start of each term via Knowledge Organisers and school encourage parents to read through these at least weekly with their child so that the children can commit the facts contained on it to memory.

Pupils who have English as an Additional Language

Children whose first language is not English will be given extra language support where needed to develop their skills, concepts and knowledge. Support is given to enable bi-lingual pupils to participate in, and have equal access to, all areas of the curriculum. It also ensures that pupils relate their cultural experiences to the curriculum to increase their motivation, encourage a positive self-image and to achieve well.



Pupils who are eligible for Pupil Premium Funding

Pupil Premium Funding is additional money for publicly funded schools in England. It is provided in order to for schools to help raise the attainment of economically disadvantaged pupils and to close the educational gap that exists between them and their more affluent peers.

Your child could be eligible for PPF if:

- They have qualified for free school meals at any point in the past six years.
- They have been looked after under local authority care for more than one day.
- They have a parent in the military forces.

If you think that your child may be eligible please speak to the school office and complete a short form to find out.

Pupils who have Special Educational Needs

We aim to provide equality of access to a broad and balanced curriculum for all pupils including those with special educational needs. All pupils are assessed regularly within school. If the results of any assessment indicate that SEN intervention is required, pupils are supported with specific programmes of learning in order to meet individual needs as laid out in the SEND Code of Practice.

In all cases where SEN intervention is required, parents are kept fully informed about the progress of their child.



Times of the School Day

Gates open	8.40am
Registration	8.45am infants 8.55am juniors
Morning Break KS1	10.20am – 10.30am
Morning Break LKS2	10.35am – 10.45am
Morning Break UKS2	10.50am – 11.00am
Lunch Time KS1	12.00pm – 1.00pm
Lunch Time KS2	1.00pm – 2.00pm
End of Day	3.15pm infants 3.25pm juniors

School Dinners



All pupils have the option of a school meal or a packed lunch from home. The children in the Early Years Foundation Stage and Key Stage 1 will be offered a free school meal.

Packed lunches should be brought into school in a lunch box. Please do not send fizzy drinks or anything in a can or glass bottle. Sweets, chocolate and crisps should also not be included in lunch boxes. We are a “Healthy School” and encourage our pupils to adopt a healthy attitude towards food and exercise.

Children are supervised at all times during their school lunch break by a group of trained Midday Meal Supervisors.



School Uniform

A school uniform greatly contributes to a child's sense of belonging and pride. Our school uniform colour is navy blue. It does not have to have the school logo on it, however, if you wish it to: All Saints Church of England Primary School sweatshirts, cardigans, polo shirts and book bags all bearing the school logo can all be bought online – see the school website.

For PE all children need to have plimsolls/ trainers, a plain white t-shirt and plain navy blue or black shorts. These need to be kept in school in their cloakroom inside a PE bag. Plain navy or black leggings/tracksuit bottoms are additional, recommended for outside PE in the winter months.

Please ensure all items of your child's clothing are named to help avoid loss.

Children are not allowed to wear jewellery to school except small stud earrings / religious bangles. If watches are worn to school, they are the responsibility of the individual child.

School Trips



Many educational visits are arranged for the children throughout their schooling career and we feel that these are an integral part of pupil learning. Parents will be notified of trips in advance and information will be provided to parents about them. If insufficient funding is received from parents in time, trips may have to be cancelled with short notice.

When children join the school, parents complete a blanket consent form stating that they give the school permission to take their child to local places that can be walked to off the school site. Some information packs about trips will not include a parental permission form. If parents do not wish their child to attend an activity off school site they will need to withdraw their child by writing a letter and explaining their reasons for not wishing their child to go.

Special Medical Care

Parents of pupils who require a special routine of medical care, eg sufferers from epilepsy, diabetes or asthma, should notify the class teacher / office staff of the situation and any special precautions that need to be taken with their child.

Complaints

Although we receive them very rarely, we regard any complaint concerning the school very seriously, and will listen to your views and take appropriate action as necessary.

In the event of a parent wishing to make a complaint, an appointment should be made to discuss the problem firstly with the class teacher, secondly with the appropriate age range Phase Leader and then thirdly, if necessary, with the Head of School (if the first two meetings do not successfully improve the matter in question).

If, going through this three tiered process does not resolve the matter, the parent should read the school's/ MAST trust complaints policy available on the school's website and act in accordance with the process outlined within it- filling in the complaints form contained within it and sending it into the school office.

Luckily most matters can be resolved by coming in for a chat and talking through issues together- always with the interests of the child at heart.



We welcome both you and your child to the All Saints family and look forward to celebrating your successes as we all fulfil our full potential to ARISE and shine together.